

**Information about personal data processing and protection
addressed to employees, business partners, clients and suppliers of Dyckerhoff
Polska Sp. z o.o.**

1. Who is responsible for the processing of data and who can be contacted about this?

The data controller is:

Dyckerhoff Polska Sp. z o.o.
ul. Zakładowa 3
26-052 Nowiny, Poland
Phone No.: +48 41 346 60 00
Email: dane.osobowe@dyckerhoff.com

Our Data Protection Officer can be contacted at the following address:

Data Protection Officer for Dyckerhoff GmbH
Biebricher Straße 68
65203 Wiesbaden, Germany
Email: Protection.Data@Dyckerhoff.com

2. What data do we process?

We process personal data obtained in the course of our cooperation and creation of our business relations, or personal data necessary in order to fulfil obligations arising from contractual relations. They include, for example, basic data, contact details, organisational data, data concerning the contract, settlement data and all recorded data received directly from you or obtained from the publicly available sources, as well as databases, and from credit reference agencies.

In addition, we process data provided by you voluntarily, such as date of birth.

3. What are the legal basis and purposes of processing of such data?

We process your personal data in line with the provisions of the Regulation on Personal Data Protection (GDPR), Polish personal data protection laws and all other relevant provisions of the law. The processing takes place:

a. for the purpose of fulfilling contractual obligations (Article 6 section 1 letter b) of GDPR)

Personal data are processed in order to observe appropriate contractual relations and related contractual obligations (e.g. deliveries, settlements, quality assurance, etc.).

b. for the purpose of securing interests (Article 6 section 1 letter f) of GDPR)

When it is necessary, we process your data within the scope exceeding the requirement of meeting our contractual obligations in order to protect legitimate interests of our company and external entities.

Examples:

- CCTV in order to protect property rights, work security and quality assurance;
- measures undertaken to ensure the security of IT systems and compliance with data protection laws.

c. on the basis of consent (Article 6 section 1 letter a) of GDPR)

If you have given your consent for the processing of your personal data by us for specific purposes (e.g. data authenticating your identity, information about clients), such consent shall be considered as the legal basis. The consent may be revoked at any time. The revocation of consent does not affect the compliance with the law of the processing conducted prior to its revocation.

d. on the basis of legal requirements (Article 6 section 1 letter c) of GDPR)

This covers, for example, fulfilment of statutory obligations related to reporting and statutory obligations related to the storage of documentation.

4. Who receives your personal data?

In our company, the data are accessed only by those units that must perform the contractual and statutory obligations imposed on us.

When it comes to the transmission of your personal data to recipients outside our company, such data are transmitted to other units if this is necessitated by the provisions of the contract and of the laws (e.g. transmission to accountants, expert auditors).

In addition, we are supported by service providers being “data processing entities,” depending on the circumstances and, from time to time, on the basis of relevant contracts. Such entities may include the companies from the Group.

5. Are your data transmitted to any third countries?

No personal data are transmitted to any third parties.

However, if we transmit personal data to units from countries outside the European Economic Area (EEA) in the future, we shall transmit them, provided that the European Commission confirms the appropriate level of data protection applicable in such third country or subject to the implementation of other relevant measures to guarantee data protection (e.g. conclusion of contract with standard contractual clauses of the European Commission).

6. How long will your data be stored?

We process and store your personal data for a period necessary to meet our contractual and statutory obligations (particularly in compliance with the provisions of the trade and tax law). In this context, it needs to be pointed out that the period of storage will vary depending on the purpose of data processing. If the data are no longer necessary to meet the contractual or statutory obligations, they will be regularly erased or anonymised.

7. What rights regarding data protection do you have?

Any data subject will have the right to obtain information in line with Article 15 of GDPR, the right to clarify data in line with Article 16 of GDPR, the right to data erasure in line with

Article 17 of GDPR, the right to restrict the processing in line with Article 18 of GDPR, the right to object in line with Article 21 of GDPR and the right to data portability in line with Article 20 of GDPR.

In addition, you have the right to lodge a complaint with a relevant supervisory authority.

At any time, you may also contact the above-mentioned Data Protection Officer.

You may revoke the consent given for the processing of personal data at any time. Please remember that the revocation is effective for the future. It will not apply to the processing conducted prior to the revocation of consent.

8. Is it mandatory to provide your personal data?

Under the contractual relations, it is necessary that you provide such personal data that are necessary to conclude the contract and execute its provisions, and to meet the related contractual obligations, or such data which we are legally obliged to collect. Without such data, we will be basically unable to conclude a contract with you or to execute its provisions.